

2024 FONTANA DAYS VENDOR BOOTH RENTAL APPLICATION

Event: June 5-June 8, 2025
 Venue: Veterans Park

Business/Organization: _____
 Address/City/State: _____
 Business Phone: _____
 Email Address: _____
 Contact Name/Title: _____
 Please list all items you want to sell and/or distribute: 1) _____ ;2) _____ ;3) _____

Rental Fees	Food Vendors		
	Non-Food	Prepackaged	On-Site Preparation
Non-Profit Organization	_____ \$350.00	_____ \$350.00	_____ \$500.00
Commercial Business	_____ \$450.00	_____ \$450.00	_____ \$650.00
Homecraft Crafts	_____ \$350.00	N/A	N/A

Vendor to place "x" next to applicable booth fee.

The Exchange Club will provide all vendor booths unless otherwise approved.

_____ Attached is a copy of my certificate of insurance of \$1,000,000 worth of liability insurance.

The Exchange Club of Fontana should be shown to be additional insured on this certificate.

_____ I understand that I must provide my own table and chairs.

_____ Food vendors application are for 3 food items maximum. Vendors must pay an additional \$75.00 for each additional approved food item.

_____ As a merchandise and food vendor, I agree to comply with State, County and City regulations regarding food and booth handling.

_____ I also agree to defend, indemnify and hold harmless the Exchange Club of Fontana, the Fontana Days Committee members and the city of fontana, as well as their agents, employees assigns from and against all injuries, whether personnal or real, claims, damages, losses, judgement, liabilities expenses and other costs including litigation costs and attorney's fees arising out of, resulting from or in connection with any negligent act or omission by myself or my employees or agents in providing services and/or goods at the event, Fontana Days.

 Vendor Signature

 Date

Application Deadline: **MAY 23, 2025**
 Return Application, Certificates and/or Payments to:
 Exchange Club of Fontana
 P. O. Box 90
 Fontana, CA 92334
 Attn: Vendor Booth Committee

There will be no refunds
 after noon
MAY 25, 2025

FOR CLUB USE ONLY

Application Approved _____
 Approved w/conditions _____
 Not Approved _____

2025 Fontana Days Vendor Booth Rental Information

Booth Operation Dates and Times

June 5	5:00 PM TO 10:00 PM
June 6	5:00 PM TO 11:00 PM
June 7	12 NOON TO 11:00 PM
June 8	12 NOON TO 10:00 PM

The Fontana Days event is held at Veterans Park, 17255 Merrill Avenue, Fontana, CA 92335.

Rental Fees	Non-Food	Food Vendors	Food Vendors
		Packaged	On-Site Preparation
Non-profit Organization	\$350.00	\$350.00	\$500.00
Commercial Business	\$450.00	\$450.00	\$650.00
Homemade Crafts	\$350.00	N/A	N/A

The Exchange Club will provide all vendor booths unless otherwise approved.

Requirements

All booths must have a fire extinguisher with a current up to date card.

Food handlers must follow the San Bernardino County Health Department Requirements (909) 884-4056

No animals are allowed on the park ground unless part of a permanent booth/exhibit or seeing eye dog.

All food vendors must possess a K-Fire Extinguisher as a safety precaution.

Vendor Booth Selection

Vendor applications and booth selection will be approved on a 1st come, 1st serve basis. There is a map of the park and vendor booth set-up. Premium booths are highlighted and include an additional \$75.00 fee. Aside from lighting for booths which will be provided by the Exchange Club, there will be no electricity provided. Electrical generators must be pre-approved for noise and fume requirements.

Food vendors must present a complete list of foods/beverages to be sold. If more than one vendor wants to sell the same item, only the application 1st received, approved and fees paid will be allowed to sell that item. Fees shown above are for 3 approved food items. There will be a fee of \$50.00 for each additional food item.

Evidence of Insurance

Each vendor must provide a Certificate of Insurance stating that \$1,000,000 of liability insurance has been contracted for this event, prior to booth setup.

The Exchange Club of Fontana must be listed as "additionally insured".

CONSTRAINTS

Anyone found selling items for which they were not approved, will be asked to shut down and leave the park grounds. No refunds will be given. No alcohol may be sold.

SET-UP

Vendors may set up their displays on Wednesday, June 4th, between the hours of 1:00 - 4:00 or Thursday, June 5th, between the hours of 1:00 - 4:00. Each vendor must provide their own table(s), chairs and booth displays. To ensure visitor safety, all vehicles must be unloaded and moved out of the event area one (1) hour prior to the start of the event each day. This will be strictly enforced.

APPROVAL

The Exchange Club of Fontana reserves the right of approval/disapproval for all booth applications. Rental fees and insurance certificates must accompany the booth application. In the event of a booth not being approved, the fees will be returned to the applicant. Refunds will not be given if vendor opts out of event, after noon of Friday, May 23, 2025

DEADLINE

All applications and fees must be received by **Friday, May 23, 2025** Applications received after **May 23, 2025** will be charged a \$75.00 late charge if accepted. Please mail applications to:

Exchange Club of Fontana
P. O. Box 90
Fontana, California 92334
Attn: Vendor Booth Committee

Questions regarding vendor booths should be forwarded to: 909 900-8590 Andrea
email: pamela4111@hotmail.com