

# 2023 FONTANA DAYS VENDOR BOOTH RENTAL APPLICATION

Event: JUNE 1-JUNE 4, 2023  
 Venue: Veterans Park,

Business/Organization: \_\_\_\_\_  
 Address/City/State: \_\_\_\_\_  
 Business Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Contact Name/Title \_\_\_\_\_

Please list all items you want to sell and/or distribute: 1) \_\_\_\_\_ ;2) \_\_\_\_\_ ;3) \_\_\_\_\_

Rental Fees	Food Vendors		
	Non-Food	Prepackaged	On-Site Preparation
Non-Profit Organization	_____ \$250.00	_____ \$250.00	_____ \$400.00
Commercial Business	_____ \$350.00	_____ \$350.00	_____ \$550.00
Homecraft Crafts	_____ \$250.00	N/A	N/A

Vendor to place "x" next to applicable booth fee.

The Exchange Club will provide all vendor booths unless otherwise approved.

\_\_\_\_\_ Attached is a copy of my certificate of insurance of \$1,000,000 worth of liability insurance.

The Exchange Club of Fontana should be shown to be additional insured on this certificate.

\_\_\_\_\_ I understand that I must provide my own table and chairs.

\_\_\_\_\_ Food vendors application are for 3 food items maximum. Vendors must pay an additional \$50.00 for each additional approved food item.

\_\_\_\_\_ As a merchandise and food vendor, I agree to comply with State, County and City regulations regarding food and booth handling.

\_\_\_\_\_ I also agree to defend, indemnify and hold harmless the Exchange Club of Fontana, the Fontana Days Committee members and the city of fontana, as well as their agents, employees assigns from and against all injuries, whether personnal or real, claims, damages, losses, judgement, liabilities expenses and other costs including litigation costs and attorney's fees arising out of, resulting from or in connection with any negligent act or omission by myself or my employees or agents in providing services and/or goods at the event, Fontana Days.

\_\_\_\_\_  
 Vendor Signature

\_\_\_\_\_  
 Date

Application Deadline: **MAY 24, 2023**  
 Return Application, Certificates and/or Payments to:  
 Exchange Club of Fontana  
 P. O. Box 90  
 Fontana, CA 92334  
 Attn: Vendor Booth Committee

There will be no refunds  
 after noon  
**MAY 25, 2023**

FOR CLUB USE ONLY	Application Approved _____
	Approved w/conditions _____
	Not Approved _____

## 2023 Fontana Days Vendor Booth Rental Information

### Booth Operation Dates and Times

June 1st	5:00 PM TO 10:00 PM
June 2nd	5:00 PM TO 11:00 PM
June 3rd	12 NOON TO 11:00 PM
June 4th	12 NOON TO 10:00 PM

The Fontana Days event is held at Veterans Park, 17255 Merrill Avenue, Fontana, CA 92335.

Rental Fees	Non-Food	Food Vendors Packaged	Food Vendors On-Site Preparation
Non-profit Organization	\$250.00	\$250.00	\$400.00
Commercial Business	\$350.00	\$350.00	\$550.00
Homemade Crafts	\$250.00	N/A	N/A

The Exchange Club will provide all vendor booths unless otherwise approved.

### Requirements

All booths must have a fire extinguisher with a current up to date card.

Food handlers must follow the San Bernardino County Health Department Requirements (909) 884-4056

No animals are allowed on the park ground unless part of a permanent booth/exhibit or seeing eye dog.

All food vendors must possess a K-Fire Extinguisher as a safety precaution.

### Vendor Booth Selection

Vendor applications and booth selection will be approved on a 1st come, 1st serve basis. There is a map of the park and vendor booth set-up. Premium booths are highlighted and include an additional \$50.00 fee. Aside from lighting for booths which will be provided by the Exchange Club, there will be no electricity provided. Electrical generators must be pre-approved for noise and fume requirements.

Food vendors must present a complete list of foods/beverages to be sold. If more than one vendor wants to sell the same item, only the application 1st received, approved and fees paid will be allowed to sell that item. Fees shown above are for 3 approved food items. There will be a fee of \$50.00 for each additional food item.

### Evidence of Insurance

Each vendor must provide a Certificate of Insurance stating that \$1,000,000 of liability insurance has been contracted for this event, prior to booth setup.

The Exchange Club of Fontana must be listed as "additionally insured".

## **CONSTRAINTS**

Anyone found selling items for which they were not approved, will be asked to shut down and leave the park grounds. No refunds will be given. No alcohol may be sold.

## **SET-UP**

Vendors may set up their displays on Wednesday, May 31st, between the hours of 12:00 - 4:00 or Thursday, June 1st, between the hours of 12:00 - 4:00. Each vendor must provide their own table(s), chairs and booth displays. To ensure visitor safety, all vehicles must be unloaded and moved out of the event area one (1) hour prior to the start of the event each day. This will be strictly enforced.

## **APPROVAL**

The Exchange Club of Fontana reserves the right of approval/disapproval for all booth applications. Rental fees and insurance certificates must accompany the booth application. In the event of a booth not being approved, the fees will be returned to the applicant. Refunds will not be given if vendor opts out of event, after noon of Thursday, May 25, 2023.

## **DEADLINE**

All applications and fees must be received by **Wednesday, May 24, 2023**, Applications received after **May 24, 2023** will be charged a \$50.00 late charge if accepted. Please mail applications to:

Exchange Club of Fontana  
P. O. Box 90  
Fontana, California 92334  
Attn: Vendor Booth Committee

Questions regarding vendor booths should be forwarded to: 909 559-4628 Sonja  
email: [pamela4111@hotmail.com](mailto:pamela4111@hotmail.com)